

**Milan Area Fire Department**  
**MEETING AGENDA**  
 December 18, 2025 – 5:30 PM  
 Fire Station—45 Wabash St, Milan, MI 48160

**Call to Order - -Pledge of Allegiance**

**Roll Call:**

Milan City	Ed Kolar		Christian Thompson	
York Twp	David Ludwig		John Hargrove	
Milan Twp	Mark Bogi		Shelby Allstetter	
London Twp	Penny Turner		Melissa Beauchamp	
At Large Member	Barb Henley		Alternate:	
Department	Fire Chief DJ Carpus		Alternate:	

Motion by \_\_\_\_ supported by \_\_\_\_ to approve the proposed agenda as submitted. Aye \_\_\_\_ Nay \_\_\_\_

Motion by \_\_\_\_ supported by \_\_\_\_ to approve the proposed minutes from October 16, 2025. Aye \_\_\_\_ Nay \_\_\_\_

Motion by \_\_\_\_ supported by \_\_\_\_ to approve the payment of bills from October 1, 2025 through November 30, 2025, a total of \$105,774.58 (including checks, ACH payments and payroll checks/direct deposit.) Aye \_\_\_\_ Nay \_\_\_\_

Motion by \_\_\_\_ supported by \_\_\_\_ to acknowledge receipt of the Revenue and Expenditure Report as of November 30, 2025. Aye \_\_\_\_ Nay \_\_\_\_

**Public Comments; 5 Minutes Maximum**

**1. Audit Report for Fiscal Year Ended June 30, 2025**

Presentation & Distribution of Audit Report for Fiscal Year ended June 30, 2025 / Calkins Hehl Rafko

Motion by \_\_\_\_ supported by \_\_\_\_ to acknowledge receipt of the audit report for the fiscal year ended June 30, 2025, and to accept as submitted. Aye \_\_\_\_ Nay \_\_\_\_

**2. Old Business**

**3. New Business**

**a. Meeting Dates 2026**

Motion by \_\_\_\_ supported by \_\_\_\_ to approve the 2026 Milan Area Fire Board Meeting dates of; January 22, 2026, March 20, 2026, May 22, 2026, July 26, 2026, September 24, 2026, and November 13, 2026.  
 Aye \_\_\_\_ Nay \_\_\_\_

**b. Standard Operating Guideline – 1.04 – Purpose, Scope, Maintenance and Accessibility of Manual**

Motion by \_\_\_\_ supported by \_\_\_\_ to approve revised Standard Operating Guideline – 1.04 Purpose, Scope, Maintenance and Accessibility of Manual.  
 Aye \_\_\_\_ Nay \_\_\_\_

**c. Lieutenant Promotion**

Motion by \_\_\_\_ supported by \_\_\_\_ to approve the promotion of Kelley Foley to Lieutenant effective January 1, 2026  
 Aye \_\_\_\_ Nay \_\_\_\_

**4. Milan Area Fire Department Report: Fire Chief Carpus**

- a. Department Report**
- b. Run Report October 1, 2025, through November 30, 2025**

City of Milan – 82, G/I – 9  
London Twp – 30, G/I – 5  
Milan Twp – 28, G/I – 4  
York Twp – 34, G/I – 12  
Mutual Aid – 8

Motion by \_\_\_\_ supported by \_\_\_\_ to accept Fire Chief Carpus' department report.  
Aye \_\_\_\_ Nay \_\_\_\_

**5. Discussion**

- a. Fire Hall Extension and Amendment of Lease Agreement**
- b. Steering Committee Update** – Next meeting scheduled for January 15, 2026.
- c. Cost Recovery**

*Public Comments; 3 Minutes Maximum*  
*Board Comments*

Motion by \_\_\_\_ supported by \_\_\_\_ to adjourn at \_\_\_\_ PM.  
Aye \_\_\_\_ Nay \_\_\_\_

*Next meeting January 22 ,2025 @ 5:30PM (Fire Station)*